

# First Last

*High-School Senior (Graduating in June; turning 18 in August)*

## SUMMARY STATEMENT

Responsible, ambitious high-school senior offers **excellent communication skills** and **strong leadership** abilities. Shows proven **teamwork and relationship-building skills** due to four years in marching band. Displays excellent communication skills; worked with and supported special needs students. Excels in Math and Science. Accurate and punctual; shows up ready to work and eager to learn. Enjoys working with and helping others.

**Currently looking for part-time employment after school and on weekends. Able to work more hours over the summer and beyond.**

## SKILLS

Problem-Solving | Communication | Listening | Positive Attitude | Teamwork | Relationship Building | Collaboration | Flexible | Decision-Making | Creative Thinking | Leadership | Advanced Math & Science | Customer Service | Punctual

## EXPERIENCE

### Job Title

**10/2020 – 09/2021**

Company – City, ST

- Maintained clean and organized store, restrooms, break room and store floors.
- Managed cash register and assisted customers with locating items and loading items into vehicles.
- Verbally communicated effectively with customers and co-workers; provided excellent customer service.

## EDUCATION

Name of High School – City, ST

**Expected Graduation: June 2022**

- Received ACADEMIC LETTER in recognition of outstanding scholastic attainment of at least a 3.5 GPA.
- Received BAND ACADEMIC LETTER for attending marching band for two years consistently.
- Invited to be a member of the Hartland High School National Honor's Society.
- High School classes included: Geometry, Calculus, Honors Algebra and Trigonometry; Biology, Honors Physics, Honors Chemistry; Forensic Science, Materials Science and Engineering; CAD Digital Animation; American Sign Language.
- Participated in Peer-to-Peer program working with and supporting students who had special needs: Autism, Down's Syndrome, etc.
- Attended Marching Band for 4 consecutive years: participated in football games, band camp, and other activities.